

# Professional Diploma 2021 – 22

## Therapeutic Life Story Work

### Clinical Supervision Agreement

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Between:

Supervisor:

Supervisee:

#### **PRINCIPLES**

1. To ensure that the supervisee is clear about his/her roles and responsibilities
2. To ensure the supervisee is accountable for their practice
3. To assist in the supervisee's professional development
4. To be a primary source of support for the supervisee
5. To provide regular feedback to the supervisee on their performance
6. To enable the supervisee to perform to the standards specified in the role of a Therapeutic Life Story Worker

#### **Supervision will focus on: -**

- Case discussions, practice, policy, theory and philosophies
- Professional development, training and education
- Feedback should be concrete, constructive and timely

#### **Arrangements agreed for supervision**

**Frequency:** Formal supervision will be monthly via face to face or online

**Length:** 1 hour

**Location:** TBD

**Agenda:**

The agenda is drawn up by both parties and is the joint responsibility of each. The agenda will be agreed by all parties at the beginning of the session.

**Supervisions Records**

All supervision notes will be written up and kept in a confidential location. A summary of supervision themes and outcomes should be retained by the student for use in development of their learning and the Case Study.

The Course Director has no access to these notes, however any practice or professional concerns that impacts on the safeguarding or wellbeing of the intervention, should be referred to the Course Director as soon as possible.

When the supervisory relationship ceases, notes are to be archived in line with the policy and procedure of the agency/organisation providing such supervision.

**Signed by:****Supervisor:****Supervisee:****Date:**