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**Top of FormTherapeutic**

**Therapeutic Life Story Work**

**Advanced Certificate**

**Application Form**

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[**WWW.TLSWI.COM**](http://WWW.TLSWI.COM)

**Personal details**

**Full name:**

**Job title:**

**Organisation:**

**Address:**

**Email:**

**Phone:**

**Personal Phone Number:**

*\*We ask for your personal phone number in case we need to contact you due to last minute changes on the course, as you may have your work phone switched off.*

 **Payment information**

**Contact name:**

**Contact email:**

**Postal address:**

**Purchase Order No.\*:**

**Self-funding payment plan: YES/NO**

***\* if required by your organisation***

**Admission criteria**

**It is important that you meet these admission criteria if you are submitting an application:**

**1. Do you have some (direct or indirect) experience of the Child Protection system within the UK (or country of origin for those applying from overseas)?**

**Please provide one short example:**

Click or tap here to enter text.

**2. Do you have some proficiency in counselling / therapeutic skills?**

**Please provide a short summary of previous experience:**

Click or tap here to enter text.

**3. Please tell us why you would like to enrol on the Advanced Certificate course?**

**(Please write 100 words max.)**

Click or tap here to enter text.

**Submitting your application**

**Please submit this application form as soon as possible via email to:** **admin@tlswi.com** **using subject line:**

**TLSW Advanced Certificate
Please note, this course will be delivered online via Zoom**

**Invoicing and payment**

**Once you’ve submitted this form, an invoice for the full fee
(£900 + VAT) will be issued.**

**Please remember to secure funding for the course before applying.**

Organisations will be invoiced for the full fee payable 30 days from issue of invoice.

If you apply to attend the programme within 30 days of the start, full payment will be required immediately.

You will not be able to start the programme if there is any outstanding debt payable to TLSWi. No award can be achieved following the successful completion of a course if the fees for that course have not been paid in full.

TLSWi is able to offer an individual payment plan for those self-funding. This will consist of a non-refundable deposit of 25% followed by three further payments. Details available on request.

**Please note:** Refunds of full or part payment\* (\*if self-funding) will not be possible should you decide not to attend or leave the course early.

If you have any concerns about payment, please contact us prior to applying.

**Please note that this registration is NOT a completed booking and doesn't guarantee your place on this course. Your place will only be guaranteed once payment has been received.**

**If you have any questions, please contact us via** **admin@tlswi.com**